

HOOKSETT WASTEWATER TREATMENT FACILITY	
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Hooksett Sewer Commission
Meeting Minutes
July 18, 2023

This meeting was called to order at 12:00pm. Present were Chairman Sidney Baines, Commissioner Richard Bairam, Commissioner Robert Duhaime, Superintendent Ken Conaty and Assistant Superintendent John Clark.

Approve and Sign Manifest

Approve meeting minutes: Commissioner Richard Bairam made motion to approve the workshop and regular meeting minutes from June 20, 2023. Chairman Sidney Baines seconded. All in favor, the motion was carried unanimously (Commissioner Robert Duhaime refrained from voting as he was absent from the June 20, 2023 meeting).

Read Correspondence

Financial Report: Guy came in and gave a brief overview of the Sewer Commission accounts.

- Commissioner Richard Bairam made motion to transfer \$132,800 from the HSC checking account to the HSC Trust Capital Reserve account for fiscal year 2024 budget. Commissioner Robert Duhaime seconded. All in favor, the motion was carried unanimously.
- Commissioner Richard Bairam made motion to transfer \$65,100 from the HSC checking account to the HSC Trust plant and composting account for system development fees collected from April through June 2023. Commissioner Robert Duhaime seconded. All in favor, the motion was carried unanimously.

Scheduled Appointments: 12:00pm Garrett from GPI RE: 1663 Hooksett Road

- 6,000 sq.ft. convenience store with a drive thru coffee shop
- New world gas station, tenant is yet to be decided
- Garrett presented a plan for the convenience store to the Sewer Commission

- Superintendent Ken Conaty and Assistant Superintendent John Clark were please with the plans
- Garrett is waiting for the planning board approval, once he has it Ken told him he will sign off on it as well.

Superintendent Conaty's Report:

Plant:

- Plant numbers have stabilized. The clarifier washed out with 2.8MGD. The clarifier weir plates were adjusted.
- Clarifier 1 put online June 26, 2023
- Pumped down clarifier 2 for inspection/cleaning/repairs- Felix truck for 2 days
- A/C unit was finally replaced on July 5, 2023
- Lost power on 6/23/2023 solar switch went bad
- Lost power on 6/28/2023 due to a lightning strike
- Lost power of 7/18/2023 due to a branch coming down on power lines
- Mag tank was cleaned. New distribution line to be installed
- IDEXX e-coli unit failed. Replacement cost \$5200
- Relocated sample shed and it was wired up

Solar:

- Production looks a little ahead for fiscal year-fiscal year end for next meeting
- Waiting on solar panel repair

Phase 3A Plant Upgrade:

- Work on bisulfate dosing chamber is complete
- Chlorination and dechlor controls have been installed
- Sampling pumps are installed and running
- LCS on site programming yesterday and today
- Cleaning up debris in the field is going well, there is only a small pile left
- Next construction meeting is today (July 18th) at 1:00pm.
- Punch list is about 90% complete

Force main replacement/Martin's Ferry PS upgrade:

- Working on design-waiting on Underwood for easement documents

Dewatering Project:

- Met with Underwood- 30% sent to NHDES for comments
- It has proven difficult to look into pre-purchase of equipment options
- Met with Underwood on electrical and structural

Asset Management:

- Starting to enter new equipment this month
- Work orders continue to progress

TIF Project:

- Tri Town under construction. Excavation on pump station started, still waiting on water to go down. Additional wells are being installed.
- Superintendent Conaty received a visit from homeowner on Bayview.

Other:

- Investigating inflow issue around Martins Ferry pump station. Pump station overflowed on 7/16/23- a flow assessment is going to be done ASAP.
- Ardon Drive area is ongoing. Will be cleaned in August/September time frame
- 1461 Hooksett Road ongoing construction
- 108 Mammoth Road ongoing construction
- 7 Martin's Ferry Road ongoing construction
- Marmon is working on completion
- Waiting on price from Preston Excavation for Hunt Street
- The sign project for the Hooksett Sewer Commission office is in the final stages
- Posting for new operator 7 applied, 3 were interviewed and I^{ml} was offered the position
- Superintendent Conaty is going to rewrite the construction standards this summer
- Superintendent Conaty has started to work on the budget
- Waiting on SRF/grant list. May move forward with GG and Merrimack street out of budget if no funds are available
- Pipes all need to be relabeled

Old Business:

- TIF updates are the third Tuesday of the month

New Business:

1. The next Sewer Commission Meeting is August 1, 2023
2. Bruce Thomas came in to give a brief update on the TIF
 - The TIF project is ongoing. They are starting to put sewer on cross road so progress is being made.
 - There was a \$200,000 change order to put sleeves on all of the highways (State required)
 - They are having trouble with high water levels at the pump station
 - Bruce Thomas stated that he heard part of the issue is that Underwood recommended a certain pipe for dewatering and they used a smaller pipe. Superintendent Conaty said "that is not true, so we can stop right there, that is not true." "It's a 20 inch well with a 12 inch pipe, that is exactly what Underwood designed, we have already gone over that." Bruce Thomas stated that he was just repeating what he was told. Superintendent Conaty said "the engineer from Underwood is not telling the truth, it is NOT undersized".
 - The State is going to go before the Town Council about some work they are doing on Donati bridge.
 - Bruce Thomas was asked by the Fire Chief to go out to the Martin's Ferry Pump Station to check the erosion area, he stated that is looked good.
 - The Lilac bridge inspection is completed but Bruce has not received the report yet. When he gets it he will share it with the Sewer Commission.

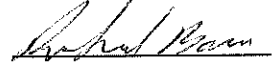
Non-public session: Commissioner Richard Bairam made motion to go into non-public session under **RSA 91-A:3,II(b)** at 11:50am. Chairman Sidney Baines seconded. All in favor, the motion was carried unanimously. Chairman Sidney Baines made motion to come out of non-public session at 12:00pm. Commissioner Richard Bairam seconded. All in favor, the motion was carried unanimously. Joseph Tedeshi was hired to work at the Hooksett Wastewater Treatment Facility.

Public Input: None

Adjournment: Commissioner Richard Bairam made motion to adjourn at 2:02pm. Commissioner Robert Duhaime seconded. All in favor, the motion was carried unanimously.

Respectfully Submitted,


Kim Langlois
Billing Clerk



Richard Bairam (Clerk)